

### **Vertu Lease Cars Information Notice**

We are Vertu Lease Cars which is a trading style of U.K. Carline Limited, and our registered office and trading address is Sunnybank House, Bilsborrow Lane, Bilsborrow. Preston. Lancashire. PR3 0RN.

We are authorised and regulated by the Financial Conduct Authority for consumer credit activities. Our Firm Reference Number is 657006. You can check this information at [www.fca.org.uk](http://www.fca.org.uk)

We are registered with the Information Commissioners Office for the processing of data and our Data Protection registration number is Z6921585. You can check this information at [www.ico.org.uk](http://www.ico.org.uk)

We are members of the British Vehicle Rental and Leasing Association and abide by their Code of Conduct. For further information visit [www.bvrla.co.uk](http://www.bvrla.co.uk)

We are a credit broker. We are not a funder or lender.

### **Our Services**

We are a vehicle finance broker who is authorised and regulated by the Financial Conduct Authority. We are not a funder or a lender. We do not provide independent financial advice, but we do offer the service of providing information about various financial products and services which are available to you from a carefully selected panel of finance providers. We will source the vehicle on your behalf from our preferred main dealers or retailers which will be funded by one of our finance providers which we will introduce you to. We will also advise you of any ancillary products and or services which may be of interest to you from our panel of suppliers.

### **Our Charges**

Vertu Lease Cars charge a fee for our credit broking services.

**Processing Fee** - We charge a processing fee of £269.99 (inclusive of VAT) per vehicle for our services. The processing fee is the broker fee charged by Vertu Lease Cars for our services and represents the costs incurred for arranging the sale, ordering the vehicle, and arranging and processing the finance. The processing fee is payable by debit or credit card using our online payment system Stripe, or by BACs payment and is taken once finance approval has been received, along with all relevant paperwork signed by yourself instructing us to place an order on your behalf.

**Cancellation Charge** - We may charge a cancellation fee for services already provided if a vehicle is cancelled. We may also retain any holding deposit or processing fee already paid. Cancellation fees will be invoiced on receipt of notification of cancellation of a vehicle and payable within 14 days. Also, any additional cancellation costs passed to Vertu Lease Cars by our suppliers will be payable by the customer in addition to our standard cancellation charges as set out in our [cancellation policy](#).

By signing the order form, you are confirming that you understand and agree to the terms of this information notice. For further details, please refer to our full [terms & conditions](#), [cancellation policy](#) and our [initial disclosure document](#).